

OUR LADY QUEEN OF ANGELS PARISH

109 Goodwill Avenue
Meriden, Connecticut 06451-3000

Dear Crafter or Vendor,

After a lengthy COVID hiatus, we are happy to bring back Our Lady Queen of Angels Parish's "Christmas on the Hill – A Holiday Bazaar," which will be held on Saturday, November 25, 2023 in the Rev. Roland M. LaPlante Gymnasium located in Holy Angels Center, 585 Main Street, South Meriden, CT. Our bazaar will run from 9:00 a.m. until 3:00 p.m. and will be open to the public free of charge.

Due to our excellent location, ample parking facilities, proximity to local highways and the publicity throughout our local and surrounding communities, our annual bazaar is very well attended, making it profitable for our participants.

Rental space is \$50.00. There is no extra charge for electricity or wall space; however they are limited and available upon request on a first come, first served basis. The fee includes the use of an 8-foot rectangular table and two chairs. Please provide your own covering for the table that will be large enough to cover from the table top down to the floor. ***We request that merchandise be confined within your assigned area.*** Kindly remember to bring an adequate supply of change for your sales.

The Center will be available for setup on Friday, November 24th, from **3:00-5:00 p.m.** and on Saturday, November 25th, at 7:00 a.m. We ask that you be set up no later than 8:45 a.m. on the day of the event. If unable to set up during these times, please mark as such on the attached registration form. All exhibitors are to park in the rear of the building. Since the bazaar will run until 3:00 p.m., the expectation is that you will remain set up until that time. We will be providing complimentary "coffee and..." to all crafters prior to 9:00 a.m.

No food may be sold at craft tables (homemade candies, jellies, etc. to be sold as gifts will be accepted), nor may there be any selling of chances. Our Lady Queen of Angels Parish is not responsible for the loss or damage of your crafts.

If you are interested in joining us for "Christmas on the Hill – A Holiday Bazaar," complete the attached registration form and return it, along with your business card, if you have one, and photos of your craft or wares, by Tuesday, September 26th. We will then review the forms and ***if you are selected as a crafter/vendor you will be contacted*** by October 20th. Please do not send the \$50 fee until you are confirmed as a participant. ***Due to the high volume of interested crafters, there will be a limit of one table per crafter.***

Once selected, we will then ask that you submit a check payable to "Our Lady Queen of Angels Parish" (or OLQA) for the non-refundable fee of \$50, a completed and signed PARISH FESTIVAL VENDOR HOLD HARMLESS/INDEMNITY AGREEMENT and a Certificate of Insurance of not less than two million dollars (\$2,000,000) per occurrence naming Our Lady Queen of Angels Parish and the Hartford Roman Catholic Diocesan Corporation (Archdiocese of Hartford) as additional insured.

If you have any questions, please contact Cheryl Raffile at 860.919.3416, via email at craffile@gmail.com or the Parish Office.

We look forward to seeing you at our event!

Cheryl Raffile, Craft Court Chairperson

*** Our Lady Queen of Angels Parish ***

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